

COMMONWEALTH OF MASSACHUSETTS

(select county) \_\_\_\_\_ SS:

HOUSING COURT DEPARTMENT  
(select court) \_\_\_\_\_ DIVISION  
\_\_\_\_\_/\_\_\_\_\_/SP-\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

\_\_\_\_\_  
**Plaintiff/Landlord**

VS.

\_\_\_\_\_  
**Defendant/Tenant**

**SUMMARY PROCESS AGREEMENT FOR JUDGMENT**

**THE UNDERSIGNED PARTIES HEREBY AGREE TO THE FOLLOWING FACTS AND TO ENTRY OF THE FOLLOWING JUDGMENT AS A RESOLUTION OF THEIR CASE:**

( ) The agreed upon rent for the unit is \$\_\_\_\_\_ per month.  
( ) The tenant owes \$\_\_\_\_\_ in contract rent for the period of: \_\_\_\_\_  
through \_\_\_\_\_, 20 \_\_\_\_\_  
\_\_\_\_\_

( ) The rent owed is reduced by \$\_\_\_\_\_ on account of the tenant's claims, leaving an amount owed of \$\_\_\_\_\_.

( ) Judgment for possession and for \$\_\_\_\_\_ is to enter for:  
 the landlord  the tenant on \_\_\_\_\_, plus costs of \$\_\_\_\_\_.

( ) The Landlord shall make the following repairs to the premises according to the following schedule:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( ) The parties further agree as follows:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

( ) If either party alleges that the other party has failed to comply with the terms and conditions of this Agreement, she/he may mark a hearing for enforcement of the Agreement or for issuance of execution upon **three (3) business days**, written notice to the other party and filed with the court. The **three (3)day** period begins when the other side receives notice. Unless otherwise agreed, notice is to be delivered rather than mailed.

( ) The tenant agrees to vacate on \_\_\_\_\_, 20 \_\_\_\_\_. Landlord may request in writing an execution to issue thereafter.

( ) If the tenant complies with these conditions, the case will be dismissed on \_\_\_\_\_ and the tenancy will be reinstated on that date.

( ) The parties shall appear in court on \_\_\_\_\_ at \_\_\_\_\_ **o'clock** for review on compliance with this Agreement.

**ONCE APPROVED BY THE JUDGE, THIS AGREEMENT BECOMES A COURT ORDER AND BOTH PARTIES ARE LEGALLY REQUIRED TO FOLLOW IT. If questions arise, please consult the Housing Specialist.**

**I UNDERSTAND THAT I HAVE THE RIGHT TO A HEARING ON MY CASE BEFORE A JUDGE, BUT INSTEAD, I CHOOSE TO SIGN THIS AGREEMENT.**

\_\_\_\_\_  
**Signed and dated by Landlord:**

\_\_\_\_\_  
**Signed and dated by Tenant:**

\_\_\_\_\_  
**Plaintiff's Attorney:**

\_\_\_\_\_  
**Defendant's Attorney:**

\_\_\_\_\_  
**Housing Specialist:**

\_\_\_\_\_  
**JUDGE:**

Copies (given) (mailed) to the parties on \_\_\_\_\_.