GENERAL MOTORS DISPUTE RESOLUTION PROCESS

REQUEST FOR MEDIATION
Filing Form

INSTRUCTIONS:
• **Required** is a one-page description of the facts involved in your dispute and an explanation as to why you are seeking mediation.
• If results of an audit are in dispute, attach the one-page debit summary from GM Audit Services.
• The filing fee (deposit) is used as a retainer against the total costs of mediation, professional fees and expenses.
• The total cost of most mediations falls within the range of $3,000 to $5,000 per party, plus or minus other potential expenses which may or may not apply. All costs associated with the mediation are split evenly between the Dealership and General Motors. Please refer to the *Dispute Resolution Process, 2015*, Page 8, Item "D. Expenses".
• Forward the completed filing form, the one-page description, the debit summary, as well as a deposit check in the amount of **$1,000.00** (payable to "Mediation Works Incorporated") to the attention of Diana Chiang, MWI Administrator of the GM Dispute Resolution Process, to the address below:

  Diana Chiang  
  MWI  
  10 Liberty Square - 4th Floor  
  Boston, MA 02109  
  Phone: 617-895-4029 or 800-894-8323  
  Fax: 617-973-9532  
  E-mail: dchiang@mwi.org

The Mediation will be conducted in accordance with procedures outlined in the General Motors *Dispute Resolution Process*.

Party Requesting Mediation:
Company:  ______________________________________________________________________________
Dealer Operator:  _________________________________________ Email:  __________________________
Dealership Contact:  _______________________________________ Title:  __________________________
Email:  _______________________________________ Cell:  __________________________
Street Address:  ________________________________________ Phone:  __________________________
City, State, Zip:  ________________________________________ Fax:  __________________________
BAC Code:  ___________ Brands Represented:  Chevrolet _____ Buick_____ GMC _____ Cadillac_____

Party Whose Decision or Action Prompted You to File for Mediation:
Company:  _________________________________________________________________________________
Name:  _____________________________________________ Title:  __________________________
Print Name:  ____________________________________________________________________________
Dealer Operator Signature:  _____________________________________________________________ Date:  ____________________

*Please indicate below whether you will be represented by legal counsel at the mediation.

  _____ Yes, I will be represented by Legal Counsel.  _____ No, I will not be represented by Legal Counsel.

*Please indicate below which of the following GM mediation host cities you prefer to schedule. **Note that if you have elected to have legal counsel in attendance, your mediation will be held in Detroit, MI.**

  ___ Atlanta, GA  
  ___ Boston, MA  
  ___ Chicago, IL  
  ___ Dallas, TX  
  ___ Denver, CO  
  ___ Detroit, MI  
  ___ Fort Lauderdale, FL  
  ___ Los Angeles, CA  
  ___ Newark, NJ  
  ___ Orlando, FL  
  ___ Seattle, WA